

# JMU Advising 101

## What If I Change My Major?

- Major changes should be addressed with the Director of advising first.
- Once you have been cleared, contact the JMU's Registrar's office.
- A change in major will affect your advisor's assignment. You will be notified at your JMU email address if your advisor is officially changed.

## When Do I Get an Advisor?

JMU assigns advisors during the first month of the fall and spring semesters.

## What Will My Advisor Do?

- Help you to set realistic goals.
- Share campus resources with you.
- Help you to understand the requirements for your major.
- Assist you to plan your schedule.
- Guide you to develop a graduation plan.
- Encourage you to take responsibility for making your own decisions and to accept the consequences for the choices you make.

## How Often Should I Contact My Advisor?

Your advisor is available through the fall and spring semesters.

- Contact should be made once a semester before registration.
- The Director of Advising is available on site. Advisors can be reached through email or by phone.
- The semester before graduation whether it be an associate's degree or bachelor's degree, contact your advisor to verify if you are on track with credits to graduate.

## How Should I Prepare for an Advising Meeting?

### TIPS FOR MEETING PREPARATION:

- Consider your goals
- Update your degree plan with completed courses or courses in progress. (Student Advising Form)
- Write down your questions.
- Keep a digital folder of your degree plan, transcripts, and other applicable forms.

## JMU Advising Checklist

- Provide Missing items:
  - Emergency contact
  - SSN
  - Birthdate
  - Cell phone
- Degree Program Selection
  - Theology
  - Leadership Management
  - Coaching
  - Education
  - Counseling
  - Biblical Studies (AA)
  - BA – Theology
  - MA- Practical Ministry
  - MA- Theology
- Complete Online Assessment
- Classe 365 and Moodle
- Enrollment Agreement
- Degree Planning Sheet
- Questions

### After Advising

Complete Orientation Online